

# Clyde Cougars Football Club

## Registration Fee and Refund Policy



### PURPOSE

To set out guidelines for registration fees and refunds for all members who are registering with the Clyde Cougars Football Club.

### REGISTRATION FEES

Registration Fees are updated each season on the Clyde Cougars Football Club website. The club offers a discount of 10% for families registering additional siblings.

1. A deposit is required to be paid on PlayHQ at the time of registering. Please select the relevant amount to proceed to payment. You can also make a full payment at time of registering. Any remaining balances can be paid via credit card or bank transfer.
2. Payment Plans are available for families experiencing financial hardship. Please contact the Registrar at [registrar@clydefc.com.au](mailto:registrar@clydefc.com.au) to arrange this prior to Round 2.
3. Families eligible for the Active Kids Grant (Health Care / Concession Card Holders) - payment of \$200 using the voucher code will be accepted as full payment. Please see the Active Kids Grant website for more details.

**NO PAY NO PLAY POLICY** - Whilst every reasonable effort will be made to communicate the need to pay any outstanding fees, the Club will enforce its policy to suspend players from participating in games and training sessions if fees have not been paid by Round 2.

Players registering after Round 4 will be offered a reduced registration fee. Registrations during the season will only be accepted after consultation with relevant Team Officials.

### REFUNDS

The Clyde Cougars Football Club requires that all requests for registration fee refunds are received in writing via email to the Registrar [registrar@clydefc.com.au](mailto:registrar@clydefc.com.au).

Registration Fee Refund Requests need to include:

- Player's full name
- Player's date of birth
- Parent/guardian's name, email address and phone number
- Reason for withdrawal
- Bank account details for the refund (BSB / Account etc)

The registration refund request will be reviewed by the Executive Committee as per the refund conditions. It is the discretion of the Executive Committee as to whether any refund will be processed.

It is not the Club's intention to make a profit out of players not playing for the Club. The refund policy is intended to ensure the Club is not out of pocket when refunding registration fees due to insurance, bank/payment fees, jumper fees, affiliation fees etc.

The following refund conditions apply:

- Refunds for withdraw prior to start of season, incur a \$30 administration fee. Eg. If \$50 deposit paid, \$20 refundable.
- Part Refund for withdrawal prior to/or including Round 4, of 50% on a case by case basis

# Clyde Cougars Football Club

## Registration Fee and Refund Policy



- No Refunds will be provided after Round 4
- A full refund will be provided if the Club is unable to place a player in a team for any unforeseeable reason
- Refunds will only be transferred once the player's jumper, or any other equipment has been returned
- Other circumstances that are not listed above, will be assessed by the Executive Committee taking into consideration the reason for a refund and the expenses incurred by the Club.

### REVIEW

This policy is to be reviewed by the existing committee every year to ensure that the policy is applicable to the CJFC.

<b>Version number:</b> 1
<b>Approved by:</b> CFC Committee of Management
<b>Date:</b> 24/01/23
<b>Effective date:</b> 24/10/23
<b>Next Review date:</b> 24/01/24
<b>Policy Owner:</b> Secretary